



GDPR compliance statement

All of our staff and contractors are familiar with GDPR and their personal responsibilities. You are welcome to see our policy, please request a copy from dataprotection@thecasecentre.org.

All staff are trained on induction and every two years (or sooner if there is a major change in legislation).

We have a right to erasure process. If you wish to be erased, please contact us on dataprotection@thecasecentre.org.

We have a privacy notice which informs people what we do with their personal data, this is available to view at www.thecasecentre.org/privacy.

No personal data is transferred outside of the EU.

When processing data we undertake the following:

- processing is lawful, fair and transparent
- we are transparent about what the data is being used for
- data is collected for a specific purpose
- the data is necessary for the purpose
- the data must be accurate and kept up to date
- data is not kept for longer than necessary
- data is kept safe and secure.

We do not process sensitive information directly. We may process information on behalf of a client if they ask. This would be subject to strict privacy controls. For our policy on this, please contact dataprotection@thecasecentre.org.

Our Data Protection Controller is Lucy Baldwin (dataprotection@thecasecentre.org).

All storage is secure and our suppliers have GDPR procedures in place.

We have a notification process in place for any breach.

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